



THE *DOCKET*

NOVEMBER 2016

Nevada Association for Court Career Advancement: To assist in the improvement of court administration through education.

Solicitation of Candidates for Officer Positions

This issue of the *Docket* is our formal solicitation for members to apply for the following three officer positions that are now up for election:

1st Vice President: (Currently held by Jennifer Clark)

2nd Vice President: (Currently held by Cheryl Martin)

Education Chairperson: (Currently held by Jennifer Cure)

If you would like to declare your candidacy for one of these positions, please e-mail Joe Tommasino at Joe.Tommasino@clarkcountynv.gov no later than **5:00 PM on Wednesday, December 14, 2016.**

We will then move on to the actual election by publishing another issue of the *Docket* with information about the applicable candidates. Members will have until **December 30, 2016**, to cast their votes for any contested positions.

Below are excerpts from our Bylaws about the specific duties applicable to each of the three positions. This information should assist you in deciding if you would like to run for a position.

Joe Tommasino
NACCA President
Staff Attorney, Las Vegas Justice Court

Excerpts from the Bylaws with Respect to Officer Positions

First Vice-President

(a) Responsibilities

- (1) Coordinate committee activities assigned as requested by President. Assist the President in any way possible, working in cooperation with the President. The First Vice-President shall perform all duties of the President when the President is absent or temporarily unavailable.
- (2) If the President is unable or unwilling to serve as President, the First Vice-President shall act as President until a successor is chosen.
- (3) The First Vice-President shall monitor membership requirements and compliance with these Bylaws, and the First Vice-President shall notify the Board of any violations thereof. This subsection does not include scrutiny of any member's financial obligations, since this function is to be performed by the Treasurer.
- (4) The First Vice-President shall be responsible for maintaining the association's website and/or social-media resources.

Second Vice-President

(a) Responsibilities

- (1) The Second Vice-President shall have the primary responsibility for publishing the Association's newsletter, "The Docket," at least once a year and at such other times as the Board directs. The Docket shall be disseminated electronically in lieu of hard copies.
- (2) Selling NACCA merchandise and fund-raising in general.
- (3) In the event that the President and First Vice-President are absent or temporarily unavailable, the Second Vice-President shall perform all the duties of the President.

Education Committee Chairperson

(a) Responsibilities

The Education Committee Chairperson shall lead the Education Committee which is responsible for the following:

- (1) Planning the educational curriculum for any Statewide Conference and Regional Trainings and presenting those recommendations to the Executive Board;
- (2) Arranging for the attendance, compensation, and/or pre-training of speakers for any Statewide Conference and Regional Trainings.
- (3) Managing, and arranging for additions to, the Association's library of educational resources.
- (4) Coordinating local training at courts throughout the state, if such training can be accommodated within the Association's budget.
- (5) Performing other educational duties that may be required by the Executive Board.